



Date of Review: \_\_\_\_\_

LEA Name: \_\_\_\_\_

Year Joined NC SIP: \_\_\_\_\_

LEA Number: \_\_\_\_\_

Program: ☐ Reading ☐ Math

### A. NC SIP Project Implementation

	Met	Partially Met	Not Met	Not Applicable
*The LEA's Site Information Form was submitted via upload by 10/15/13.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
*The NC SIP Expenditure Form has been or will be completed and submitted via upload by 6/30/14. The correct naming convention was / will be utilized.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
*The LEA formed an NC SIP Advisory Team that met at least two times a year.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b><u>Select ONLY One:</u></b>				
The NC SIP Coordinator has at least a yearly meeting with data collection teachers.	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
<b><u>OR</u></b>				
The NC SIP Coordinator has at least yearly meetings with all principals and teachers in data collection schools.	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
*The LEA has developed the three-year plan for the project.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
The three-year plan reflects growth in the number of teachers who have received Foundations and research-based program training.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
The three-year plan identifies the names of elementary, middle, and/or high schools and teachers added each year to reflect growth in data collection.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
*The three-year plan is reviewed and, if needed, revised by the NC SIP Advisory Team during scheduled meetings.	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>

Please comment and/or address any non-applicable items:

\*Baseline requirements for NC SIP participation

## B. Reading / Math Foundations

	Met	Partially Met	Not Met	Not Applicable
The LEA <b>sent</b> staff to Foundations.	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
If so, how many in-district participants? _____				
The LEA <b>hosted</b> Foundations.	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
If so, how many in-district participants? _____ How many out-of-district participants? _____				
EC teachers and general education teachers received Foundations.	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
The three-year plan reflects a goal for developing a team of Foundations instructors.	<input type="checkbox"/>		<input type="checkbox"/>	
LEA trainers conducted at least one yearly Foundations.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Administrators from NC SIP schools attended Foundations. (Recommendation: Two full days or specially designed administrator training) If so, how many? _____	<input type="checkbox"/>		<input type="checkbox"/>	
The LEA provided Foundations to student teachers from an IHE.	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
If so, how many? _____				
The LEA instructor provided Foundations at an IHE.	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
If so, how many IHE participants? _____				

Please comment and/or address any non-applicable items:

Additional Reading / Math Foundations Activities:

List of Certified Instructors	Conducted Foundations During Current Year (Yes or No)	
	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	<input type="checkbox"/> Yes	<input type="checkbox"/> No

### C. Program Implementation

	Met	Partially Met	Not Met	Not Applicable
<b>*The LEA has selected and implemented research-based program(s).</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>*The research-based program is implemented by teachers who attended publisher-designed training by a properly credentialed trainer of the program.</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The LEA hosted program training. If so, how many in-district participants? _____ How many out-of-district participants? _____ How many student teachers? _____	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
The LEA has developed in-district trainers for the reading/math program(s).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The program is implemented across NC SIP schools for the prescribed amount of instructional time.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>*The LEA gathered instruction fidelity data for NC SIP project teachers (<i>Beginning Year Two of Participation</i>).</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
At least twice a year, the LEA monitors the number of lessons taught by the data collection teachers.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Teachers made appropriate or "expected" progress through the reading/math program lessons according to program recommendations.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>*The three-year plan has a detailed component for providing coaching to teachers.</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
The LEA provided at least three coaching opportunities this year. Indicate the type(s) of coaching provided:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/> Individual Coaching				
<input type="checkbox"/> Group Coaching (booster sessions, program training follow-ups etc.)				
<input type="checkbox"/> Best practice classroom visits/observations				
Data collection forms reflect a moderate to high rate of fidelity of program implementation (Fidelity score range: 2.5-3.0 for all data collection teachers)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Documentation exists for collection of inter-rater reliability (e.g., two forms completed by two observers and inter-rater reliability determined)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
LEA staff attended at least two NC SIP/DPI or program-sponsored meetings during the year (e.g., Regional NC SIP meetings, Spring Network Meeting)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

**Please comment and / or address any non-applicable items:**

#### D. Student Progress Evaluation Status

	Met	Partially Met	Not Met	Not Applicable
*The site gathered the required Student Progress Data and will submit by 6/30/14 (Beginning Year Two of NC SIP Participation).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Progress monitoring is being managed and documented using data notebooks.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Progress monitoring is being reviewed and discussed at least three times during data team meetings.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Please comment and / or address any non-applicable items:

## E. Parent Involvement

	Met	Partially Met	Not Met
<b>Select ONLY One:</b>			
*The three-year plan has a detailed parent involvement component	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>OR</b>			
*The site has a parent involvement plan that was reviewed/developed by the NC SIP Advisory Team	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NC SIP information is shared during open house meetings ( <i>Project information</i> ).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Information regarding the NC SIP reading/math program(s) is shared during open house meetings.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Information regarding the NC SIP reading/math program(s) is shared during IEP meetings.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Information regarding the NC SIP reading math program(s) is shared during a scheduled "Reading/Math Night" or any event that highlights school curriculum.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Take-home information regarding reading/math best practices is provided to parents (newsletters, brochures, activities, formative assessment results sharing, etc.).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
*The site has evaluated the parent program using the NC SIP Parent Satisfaction Survey ( <i>Beginning Year Two of participation</i> ).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
*The NC SIP Advisory Team has at least one parent representative.	<input type="checkbox"/>		<input type="checkbox"/>

Please comment and / or address any non-applicable items:

**Project Strengths:**

**Project Needs**

**Signatures of meeting participants:**

<u>Name</u>	<u>Position</u>	<u>Date</u>

